FILIPPOS STANTZOS

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CURRICULUM VITAE

PERSONAL INFORMATION

Date of Birth:	26 Nov 1982	**Marital Status:**	Single
Nationality:	Greek	**Gender:**	Male
Driving License:	A1,B	**Military Service:**	Fulfilled

STATEMENT

I could always find myself being interested within technical support and programming in the telecommunication and IT sector. I have been working for more than 9 years implementing this way in practice the theory and principles I was taught during my academic years. My intention is to build and invest on these experiences and to work hard to increase my potential knowledge.

WORK EXPERIENCE

Dec '13 – present   **Brand Manager - Web – Graphic Designer & Supervising | ICS Security**

- Responsible for construction, maintenance and updating of the corporate website
- Create designs, concepts, and sample layouts based on knowledge of layout principles and esthetic design concepts
- E-shop Creation
- User manual (technical manual) writer
- Use computer software to generate new images

May '12 – Dec '13   **Web – Graphic Designer & Supervising | PierDoor S.A**

- Responsible for construction, maintenance and updating of the corporate website
- Create designs, concepts, and sample layouts based on knowledge of layout principles and esthetic design concepts
- Developing SEO Strategy
- E-shop Creation
- Social media marketing
- User manual (technical manual) writer
- Use computer software to generate new images
- Coordinate e-Newsletter, including design and distribution

Sep '09 – Mar '12   **Free Lancer Technical Support – Computer Service / Help Desk**

- Remote technical support and server configuration. Installation and maintenance of customer computer networks
- Install, repair, maintain, and upgrade desktop and notebook computers as well as peripherals
- Web design – Web Management
- Create designs, concepts, and sample layouts
- Use computer software to generate new images

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Mar '08 – Dec '08   **Team Leader – Computer Service | Ram Ltd**
                &
Jun '02 – Jan '06

- Establishing and maintaining good customer relations
- Manage a team of 7 technicians in repairing desktops and laptops
- Day to day planning - Organize team and its workload/ make sure performance is kept to a really high standard
- Tier/Level 2 technical support
- Raw material - warehouse management
- Participate in sales & technical meetings held by the owners, Making recommendations about the selling of final products
- Identifies, diagnoses, and resolves level one problems for users of the mainframe
- Testing and fixing faulty equipment
- Setting up and configuring computer networks
- Providing individual support and training upon request

Mar '01 – Feb '02   **Computer Service – Help Desk operator | FORTHnet SA**

- Use company policy methods to maintain existing subscribers and provide phone support
- Develop and maintain trustful relationships with customers and business partners
- Wed design
- Writing training manuals and training computer users in using new computer software and hardware
- Install, repair , maintain and upgrade desktop and notebook computer as well as peripherals

ACADEMIC BACKGROUND

Sep '11   **Computer Science and Telecommunication**
Department of Computer Science and Telecommunication, Technological Educational Institute of Larissa (ISCED 5)

- Software Engineers in public or private office automation services and / or in companies producing and marketing software applications
- Systems Designers, Analysts and Administrators in Network and Telecommunication Services

Jul '00   **Graduate from Greece High School** (ISCED 3)

SEMINARS

1998   **Programming and Computer II** (Computer Studies – Center for Liberal Studies)
1999   Programming on Turbo Pascal and C, internet introduction, Sql and Microsoft access, Windows 95 – 98, Algorithms
1997   **Programming and Computer I** (Computer Studies – Center for Liberal Studies)
1998   Basic skills on programming, Pascal and T.Pascal, Microsoft Office,

COMPUTER SKILLS

Operating Systems: DOS, Microsoft Windows, Unix
Software Packages: Magento platform, Wordpress, Joomla, Microsoft Office, Adobe Photoshop, Adobe illustrator, Adobe Flash, Corel Draw, Macromedia Director, Macromedia

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Programming Languages	Dreamweaver, FrontPage, Rational Rose, Optiwave, Teamviewer, Radmin. CSS , C, C++, Html, Pascal, T.Pascal, SQL, Prolog, Java,

LANGUAGES

Greek	Main Language
English	Very good (Certificate of Lower in English, University of Cambridge)
German	On Going

SKILLS

In my approach to work, I am organized and precise, flexible and careful to fulfil the organization and guests requirements. I am also able to work on my own or as a willing member of a team, and it would be my pleasure to offer my services in order to assist the further development and productivity of the department or the firm I will be a part of.

INTERESTS

Computers, guitar – singing, swimming, water polo, skiing, music, digital photography, travelling, motorcycle, cinema.